



MEETING OF MAYOR AND COUNCIL
MARCH 20, 2024 – MINUTES
7:00PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE
Mayor Slavicek called the meeting to order at 7:00pm. All in attendance stood for a moment of silence for our armed forces serving to protect us.

* CALLING OF THE ROLL

Mayor Slavicek

Councilman Karczewski

Councilwoman Bohinski

Councilman Duffy

Councilman Dzingleski

Councilman Reid

Councilman Stasi - absent

Also in attendance was Borough Attorney Joseph Youssouf and Borough Engineer Kevin Meade.

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PROCLAMATION – Mayor Slavicek read a proclamation to Thomas Oresto, a member of Troop 3, for his Eagle Scout project of building a tetherball court at Helmatta Lake Park.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 3, 2024. During the Public Portion of any

meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Svetlana Dobryanska, 1602 Stoneridge Circle, inquired about anyone knowing about devices put into her home by the FBI. All members of the Governing Body said no. Mayor Slavicek asked if she spoke with the Chief. She said no one has called her. He asked if the Clerk can get her cell phone number at the end of the meeting and he will forward to the Chief.

Mike Saleh, 119 Main Street, received a ticket for renting out his space. He filled out a Planning Board application and Joe Kotora told him where to put the fire detectors and Sayreville approved him for construction. He inquired about how family members can be on both the Council and the Planning Board. He asked about mother and son Reids on both, and husband and wife Bohinskis on both. Councilman Reid stated that he does not speak with his mother about things. Councilwoman Bohinski stated that her husband has his own mind. Councilman Reid stated that they are the ones who ran for the positions and were elected by the voters of the Borough. He stated that they go home and talk to each other, and it is not fair. He asked about why certain people get treated differently in town and if it is selective treatment. Mayor Slavicek said that he needs to go to his court date and then, if necessary, go to the Planning Board. Mr. Saleh stated that Joe Kotora came to his house drunk, and that he was approved for the apartment and now he gave him tickets for it. Borough Attorney Youssouf asked if the Planning Board application was denied. Mr. Saleh said he doesn't answer things in a yes or no response. Councilman Bohinski stated that she was the Planning Board secretary at the time and after he was denied, he could have appealed it with the County. Mr. Saleh stated that she was supposed to do that. Councilman Bohinski stated that it is not her responsibility to appeal a Planning Board denial, it is up to the property owner. Mr. Youssouf advised him to get counsel. Councilman Dzingleski asked if he came to the Council Meeting to tell them that he has an illegal apartment. Mr. Saleh stated that he's had it for three years and no one has said anything, why now. He also stated that the apartment has its own electric bill. Mayor Slavicek stated that it does not. Mr. Saleh said he never said it did. The Mayor advised him to go to his court date and then take it from there.

Stan Banka, 43 Railroad Avenue, stated that the sewer behind his property on Ditchbank Road has been flooding from all the recent rain. Councilman Reid stated that the storm drain may have an easement. Mr. Banka inquired if it could be cleaned out. He asked about parking across from his home by the greenway by the tracks. He said with all the cars that have been parking there, it has turned into mud and dirt that is then running off into the storm drain. He proposed a possibility in the future of having sidewalks all the way down from the Community Center to the end of Railroad Avenue. Mr. Banka stated that there is a great day of garbage along the greenway by the tracks and inquired about the possibility of putting a

garbage can there. Mayor Slavicek asked Borough Engineer Meade if he can contact Conrail and speak to them about this, he said he would.

Carmine Pascarella, owner of JLV Paving, stated that he spoke with Joe Kotora and sent him pictures of the tractor trailers that are still at 4 Main Street. He inquired about the manufacturing of fences that is now happening on the property because it is not zoned for it. He stated that they have a gutter company cutting gutters at 6:00 in the morning. He stated that the property is approved for 2 8foot vans and he is not in compliance. Mayor Slavicek stated that Joe Kotora is meeting with the property owner's attorney and that he can not speak further on it because it is in litigation.

* ACCEPTANCE OF MINUTES – February 21, 2024

MOTION – Councilman Dzingleski

SECONDED – Councilman Duffy

ROLL CALL: 5-0

* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for February 2024

RESOLUTIONS:

2024 –

67: Payment of Bills

68: Middlesex County Recycling Enhancement Grant

69: Appointment of Borough Administrator

70: Appointment of Mid Jersey JIF Commissioner

71: Appointment of Custodian of Petty Cash Fund

72: Appointment of Purchasing/Buyer

73: Temporary Emergency Appropriation #2

74: Stipend for Public Works Employee

MOTION – Councilwoman Bohinski

SECONDED – Councilman Karczewski

ROLL CALL: 5-0

* REPORTS of Mayor, Committees, Borough Attorney, Borough Engineer

John Podesta, the newly hired Borough Administrator, thanked everyone and stated that he is looking forward to his new position.

Mayor Slavicek thanked Councilwoman Bohinski and Clerk Melissa Hallerman for attending the Lucky Leprechaun Leap, as well as the Jamesburg Police Department. He stated we have many upcoming events in the Borough including the Rabies Clinic, Identity Theft Presentation from the Jamesburg Police Department, the Easter Bunny Hop, and Egg My Yard with The Community Team NJ. He was honored to attend a recent event at ShopRite as a community representative to honor two associates who champion food insecurities with the unveiling of a

new Cheerios box. The Mayor also stated that he was recently asked to attend the Kearny Bank celebration of their 125th anniversary and he will be doing that in April with a Proclamation.

Councilman Dzingleski welcomed the new Borough Administrator.

Councilman Reid welcomed the new Borough Administrator.

Councilman Karczewski welcomed the new Borough Administrator and gave a report on his recent Public Safety meeting. The Jamesburg Police Department is in their final stages of accreditation from the State Police. It is a process that analyzes their policies and procedures at a state level. They reviewed all the recent dispatch calls, traffic stops, and patrols in the area.

Councilman Duffy stated they are planning a budget meeting soon.

Councilwoman Bohinski spoke about the recent Board of Education meeting she attended where the issue was parking for the junior and senior class. She would like to continue to look into conducting a Bike Rodeo, and in April is New Jersey Local Government Week and she would like to look into some events that we could participate in the future.

Borough Engineer Meade spoke about the Department of Transportation budget amounts for future projects.

Municipal Clerk Melissa Hallerman reminded all Council that any newsletter submissions should be in by this Friday, and in the beginning of April she will be emailing everyone for the annual Financial Disclosure Statement.

* ORDINANCE 2024-02 (First Reading) Tree Removal-Replacement

MOTION – Councilman Dzingleski
ROLL CALL: 5-0

SECONDED – Councilman Reid

* ORDINANCE 2024-03 (First Reading) Privately Owned Salt Storage

MOTION – Councilman Karczewski
ROLL CALL: 5-0

SECONDED – Councilman Reid

* CLOSED SESSION – Resolution pertaining to Matters: Attorney Client Privilege and Litigation.

MOTION – Councilman Karczewski
ROLL CALL: 5-0

SECONDED – Councilman Duffy

* OPEN SESSION

MOTION – Councilman Dzingleski
ROLL CALL: 5-0

SECONDED – Councilman Duffy

* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Karczewski and SECONDED by Councilman Duffy at 8:09pm. All were in favor.

A handwritten signature in cursive script, appearing to read "M. Hall", written in black ink.

Melissa Hallerman, RMC
Municipal Clerk



OFFICE OF THE MAYOR

PROCLAMATION

WHEREAS, the mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law, and

WHEREAS, the designation of Eagle Scout is the highest achievement in the Boy Scouting program, which was founded over 100 hundred years ago and only four percent of Boy Scouts are granted this distinguished rank, and

WHEREAS, the Boy Scouts of America encourage Eagle Scout candidates to complete worthy projects to improve their neighborhoods and their communities, and;

WHEREAS, Thomas Oresto, a member of Troop 3, Eagle Scout project included building a recreational tetherball court at Helmetta Lake Park, which is just one example of the many contributions he has made to the community; and

WHEREAS, Thomas serves as an example to the youth of our community through his high level of personal achievement, leadership and community service.

NOW, THEREFORE, I, Christopher Slavicek, Mayor of the Borough of Helmetta, do hereby recognize and congratulate Thomas Oresto for his outstanding accomplishment and wish him the best in all of his future endeavors.

Dated: March 20, 2024

Christopher Slavicek, Mayor

RESOLUTION

2024-67

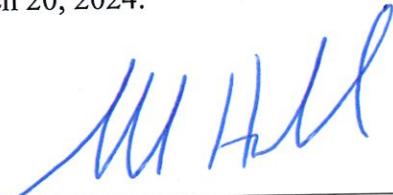
PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 20, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00126	02/18/24	ALL09	ALLEGIANCE LAWN & GARDEN 1 YARDS OF BLUE STONE.	219.60	4-01-26-772-020	B BUILDINGS & GROUNDS OE	B	R	02/18/24	03/12/24		
24-00128	02/18/24	PERRY005	PERRY'S AUTOMOTIVE SERVICE 1 2013 CHEVY EXPRESS SERVICE	2,047.32	4-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	B	R	02/18/24	03/12/24		
24-00131	02/18/24	ADAMS005	ADAMS FIRE PROTECTION 1 RESIDENTAL HOOD INSPECTION	233.50	4-01-26-772-020	B BUILDINGS & GROUNDS OE	B	R	02/18/24	03/12/24		
24-00136	02/20/24	MGL01	MGL PRINTING SOLUTIONS 1 PURCHASE ORDER/VOUCHERS 2 PURCHASE ORDER/VOUCHERS 3 PURCHASE ORDER/VOUCHERS	445.50 148.50 148.50	4-01-20-705-021 4-05-55-500-021 4-07-55-500-021	B FINANCE OE B WATER OPERATING OE B SEWER OPERATING OE	B	R	02/20/24 02/20/24 02/20/24	03/12/24 03/12/24 03/12/24		
24-00138	02/20/24	POWER005	POWER PLACE 1 REMAINING BALANCE FOR MOWERS	153.61	3-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	B	R	02/20/24	03/19/24		
24-00141	02/22/24	BET01	BETTER LIVING 1 DOOR STOPS	47.54	4-01-26-772-020	B BUILDINGS & GROUNDS OE	B	R	02/22/24	03/12/24		
24-00142	02/22/24	CIR01	CIRCLE JANITORIAL SUPPLIES 1 CFOLDS/GARBAGE BAGS/ROLL DISPE	245.28	4-01-26-772-020	B BUILDINGS & GROUNDS OE	B	R	02/22/24	03/12/24		
24-00144	02/22/24	ENCON005	ENCON SERVICE COMPANY 1 PREVENTIVE MAINT.- COMM CTR 2 PREVENTIVE MAINT.- MUNI BLDG	600.00 1,125.00 1,725.00	4-01-26-772-020 4-01-26-772-020 4-01-26-772-020	B BUILDINGS & GROUNDS OE B BUILDINGS & GROUNDS OE	B	R	02/22/24 02/22/24	03/12/24 03/12/24		
24-00145	02/22/24	MARR005	MARRIOTT CALLAHAN & BLAIR 1 INVOICES #2652 2 INVOICES #2653	811.50 707.50 1,519.00	4-01-20-712-020 4-01-20-712-020	B LEGAL SERVICES OE B LEGAL SERVICES OE	B	R	02/22/24 02/22/24	03/12/24 03/12/24		
24-00146	02/22/24	DJWE005	wayne Handwerk Jr. 2 EASTER BUNNY HOP	150.00	4-01-28-795-020	B RECREATION OE	B	R	02/22/24	03/19/24		
24-00153	02/27/24	BET01	BETTER LIVING 1 HARDWARE FOR SIGNS	8.59	4-01-26-765-020	B STREETS & ROADS OE	B	R	02/27/24	03/12/24		

BOROUGH OF HELMETTA
 Bill List By P.O. Number

March 19, 2024
 06:52 PM

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice
24-00155	02/27/24	MICROSYSTEMS-NJ.COM, LLC				B TAX ASSESSOR OE	R	02/27/24	03/12/24			
			1 MODA-2 MONTHS 2024	403.33	4-01-20-710-020							
24-00157	02/29/24	W.B. MASON				B OFFICE SUPPLIES	R	02/29/24	03/12/24			
			1 COPY PAPER/POST-IT FLAGS	163.85	4-01-31-834-020							
24-00159	02/29/24	JESCO INC.				B STREETS & ROADS OE	R	02/29/24	03/12/24			
			1 FRONT END LOADER REPAIR	1,341.67	4-01-26-765-020							
			2 FRONT END LOADER REPAIR	1,341.66	4-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	02/29/24	03/12/24			
			3 FRONT END LOADER REPAIR	1,341.67	4-05-55-500-021	B WATER OPERATING OE	R	02/29/24	03/12/24			
			4 FRONT END LOADER REPAIR	1,341.67	4-07-55-500-021	B SEWER OPERATING OE	R	02/29/24	03/12/24			
				5,366.67								
24-00160	02/29/24	AFFORDABLE SWEEPING LLC				B CLEAN COMMUNITIES 2022	R	02/29/24	03/19/24			
			1 TOWN WIDE SWEEPING 10F3-2024	1,500.00	G-02-15-026-018							
24-00162	03/05/24	KEMPTON FLAG				B BUILDINGS & GROUNDS OE	R	03/05/24	03/12/24			
			1 CUSTOM FLAG FOR PAVILION	384.11	4-01-26-772-020							
24-00163	03/05/24	BRIAN'S LAWN MOWER				B STREETS & ROADS OE	R	03/05/24	03/14/24			
			1 REPAIRS TO EXT. POLE SAW	277.91	4-01-26-765-020							
24-00165	03/05/24	BETTER LIVING				B WATER OPERATING OE	R	03/05/24	03/12/24			
			1 BATTERIES FOR LOCATOR/MICRO	34.98	4-05-55-500-021							
24-00166	03/05/24	VORTEX SERVICES, LLC				B SEWER OPERATING OE	R	03/05/24	03/19/24			
			1 JET/VAC LAKE AVENUE	2,350.00	4-07-55-500-021							
24-00172	03/05/24	JOSEPH D. YOUSOUF, ESQ				B LEGAL SERVICES OE	R	03/05/24	03/12/24			
			1 LEGAL SVCS (12/4/23-2/22/24)	245.00	3-01-20-712-020							
			2 LEGAL SVCS (12/4/23-2/22/24)	3,282.50	4-01-20-712-020	B LEGAL SERVICES OE	R	03/05/24	03/12/24			
				3,527.50								
24-00176	03/12/24	CLEARY GIACOBBE ALFIERI&JACOBS				B LEGAL SERVICES OE	R	03/12/24	03/12/24			
			1 LEGAL SERVICES- FEBRUARY 2024	1,068.00	4-01-20-712-020							
24-00177	03/12/24	COMCAST				B BUILDINGS & GROUNDS OE	R	03/12/24	03/12/24			
			1 ACCT# 8499 05 248 0023649	165.12	4-01-26-772-020							
			2 ACCT# 8499 05 248 0023649	55.04	4-05-55-500-021	B WATER OPERATING OE	R	03/12/24	03/12/24			

BOROUGH OF HELMETTA
Bill List By P.O. Number

March 19, 2024
06:52 PM

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00198	03/19/24	JCP01	JCP&L						R	03/19/24	03/19/24		
1	ACCT#100	149 420 620		69.92	4-01-31-826-020	B	STREET LIGHTING		R	03/19/24	03/19/24		
2	ACCT#100	117 346 864		232.03	4-01-31-825-020	B	ELECTRICITY		R	03/19/24	03/19/24		
3	ACCT#100	128 267 034		28.16	4-01-31-825-020	B	ELECTRICITY		R	03/19/24	03/19/24		
4	ACCT#100	114 338 708		4.43	4-01-31-825-020	B	ELECTRICITY		R	03/19/24	03/19/24		
5	ACCT#100	008 806 760		8.46	4-01-31-825-020	B	ELECTRICITY		R	03/19/24	03/19/24		
6	ACCT#100	128 456 728		35.33	4-01-31-825-020	B	ELECTRICITY		R	03/19/24	03/19/24		
7	ACCT#100	054 008 006		82.50	4-01-31-825-020	B	ELECTRICITY		R	03/19/24	03/19/24		
				460.83									
24-00200	03/19/24	PUR01	PITNEY BOWES BANK PURCHASE PWR						R	03/19/24	03/19/24		
1	POSTAGE REFILL			66.67	4-01-31-831-020	B	POSTAGE		R	03/19/24	03/19/24		
2	POSTAGE REFILL			66.66	4-05-55-500-021	B	WATER OPERATING OE		R	03/19/24	03/19/24		
3	POSTAGE REFILL			66.67	4-07-55-500-021	B	SEWER OPERATING OE		R	03/19/24	03/19/24		
				200.00									
24-00201	03/19/24	MAX	MAXIMUM SECURITY SYSTEMS						R	03/19/24	03/19/24		
1	QTRLY PAYMENT			112.50	4-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	03/19/24	03/19/24		
24-00202	03/19/24	TYC01	JOHNSON CONTROLS SECURITY SOL.						R	03/19/24	03/19/24		
1	ANNUAL BILLING	4/1/24-3/31/25		965.23	4-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	03/19/24	03/19/24		
2	ANNUAL BILLING	4/1/24-3/31/25		321.74	4-05-55-500-021	B	WATER OPERATING OE		R	03/19/24	03/19/24		
3	ANNUAL BILLING	4/1/24-3/31/25		321.75	4-07-55-500-021	B	SEWER OPERATING OE		R	03/19/24	03/19/24		
				1,608.72									
24-00203	03/19/24	DYNAS005	DYNASTY COMMERCIAL CLEANING						R	03/19/24	03/19/24		
1	FEBRUARY 2024			1,470.00	4-01-26-774-020	B	COMMUNITY CENTER OE		R	03/19/24	03/19/24		
24-00204	03/19/24	WBM01	W.B. MASON						R	03/19/24	03/19/24		245004107
1	HOLDER SIGN			30.48	4-01-31-834-020	B	OFFICE SUPPLIES		R	03/19/24	03/19/24		
Total Purchase Orders:				52	Total P.O. Line Items:	92	Total List Amount:	116,606.72	Total Void Amount:	0.00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	3-01	61,401.61	0.00	61,401.61	0.00	0.00	61,401.61
CURRENT FUND	4-01	22,425.04	0.00	22,425.04	0.00	0.00	22,425.04
WATER OPERATING FUND	4-05	2,802.90	0.00	2,802.90	0.00	0.00	2,802.90
SEWER OPERATING FUND	4-07	27,768.18	0.00	27,768.18	0.00	0.00	27,768.18
Year Total:		52,996.12	0.00	52,996.12	0.00	0.00	52,996.12
GRANT FUND	G-02	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
GENERAL TRUST FUND	T-13	708.99	0.00	708.99	0.00	0.00	708.99
Total of All Funds:		116,606.72	0.00	116,606.72	0.00	0.00	116,606.72

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last

Include Non-Budgeted: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice
24-00206	03/20/24	NEW23												
			377.00	4-01-20-120-020	B	MUNICIPAL CLERK OE			R	03/20/24	03/20/24			
1		NJLM MEMBERSHIP DUES												

Total Purchase Orders: 1 Total P.O. Line Items: 1 Total List Amount: 377.00 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget HeId	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	377.00	0.00	377.00	0.00	0.00	377.00
Total of All Funds:		<u>377.00</u>	<u>0.00</u>	<u>377.00</u>	<u>0.00</u>	<u>0.00</u>	<u>377.00</u>

**RESOLUTION
2024-68**

**RESOLUTION FOR THE
MIDDLESEX COUNTY RECYCLING ENHANCEMENT GRANT**

WHEREAS, The County of Middlesex in continuing to recognize the importance of recycling and the role that the individual municipalities play in conjunction with the County towards achieving an exemplary recycling rate has proposed to provide grant monies to municipalities through the Recycling Enhancement Grant (REG) Program; and

WHEREAS, It is the intent of the REG Program to provide funds to qualifying municipalities to be used for to enhance a municipality's recycling program; and

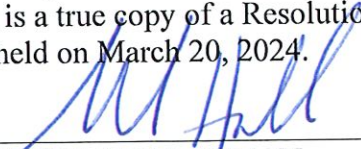
WHEREAS, It appears to be in the best interest of the Borough of Helmetta and its citizens to apply for this grant;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Helmetta that the Director of Public Works, Paul Reed, is hereby authorized to submit the application for consideration of a grant to the Middlesex County Division of Solid Waste Management.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 20, 2024.



MELISSA HALLERMAN
Municipal Clerk

2024

Recycling Enhancement Grant
Application Form

Name of Municipality: Helmetta

Contact Person: Paul Reel

Address: 51 Main St., Helmetta, VT 08828

Phone #: 732-978-0364

Email Address: P.Reel@Helmettaboro.com

Dollar Amount Requested \$

Project Description

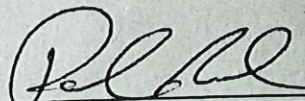
Explain the project including the objectives and how it will effectively improve the municipality's recycling program.

Obtain cardboard bales, bale + Bag
to Colgate. Spoke with Colgate already.
Looking to improve our cardboard rate.

Municipality Helmetta

List the proposed total costs for the project. Please be specific. List the proposed items to be purchased and the position/job duties utilized for labor.

Cost category	\$ Requested from County
Contracting Costs:	
Materials and Supplies: Curlboard Bole and material to Bole	10K
Grand total: 10K	

Signature 
Public Works Director/Supervisor

Print Name Paul Reed

Signature 
Recycling Coordinator

Print Name Paul Reed

Applications are due Monday, March 11, 2024 by 4:15pm. Grant applications can be mailed, emailed or hand delivered. This deadline will be strictly enforced.
A resolution from the governing body authorizing the grant submission must be submitted before grants are awarded. Please submit your application to:

Carole Tolmachewich
Middlesex County Solid Waste Management
444 Hoes Lane
Building 6, Suite 120
Piscataway, NJ 08854
(732) 745-4170
carole.tolmachewich@co.middlesex.nj.us

**RESOLUTION
#2024 - 069**

APPOINTMENT OF BOROUGH ADMINISTRATOR

I, Christopher Slavicek, Mayor of the Borough of Helmetta with the advice and consent of the Borough Council do hereby appoint

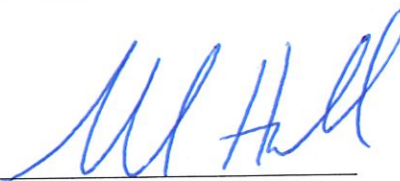
JOHN M. PODESTA

As BOROUGH ADMINISTRATOR for the Borough of Helmetta for a term to expire December 31, 2024.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 20, 2024.



MELISSA HALLERMAN
Municipal Clerk

**RESOLUTION
#2024 - 70**

APPOINTMENT OF MID JERSEY JOINT INSURANCE FUND COMMISSIONER

I, Christopher Slavicek, Mayor of the Borough of Helmetta with the advice and consent of the Borough Council do hereby appoint

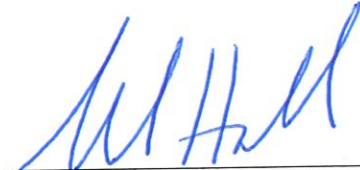
JOHN M. PODESTA

as MID JERSEY JOINT INSURANCE FUND COMMISSIONER for the Borough of Helmetta for a term to expire December 31, 2024.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 20, 2024.



MELISSA HALLERMAN
Municipal Clerk

RESOLUTION

A RESOLUTION APPOINTING A FUND COMMISSIONER AND AN
ALTERNATE FUND COMMISSIONER TO SERVE ON THE
MID JERSEY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED, on this 20th day of March, by the Township Committee of the Borough of Helmetta, County of Middlesex, State of New Jersey, that the appointment of John M. Podesta as Fund Commissioner and Melissa Hallerman as Alternate Fund Commissioner for the Mid Jersey Municipal Joint Insurance Fund and is hereby authorized.

Date Adopted: March 20, 2024

**RESOLUTION
#2024 - 71**

**A RESOLUTION AUTHORIZING THE CUSTODIAN OF THE PETTY CASH
FUND FOR THE BOROUGH OF HELMETTA FOR FISCAL YEAR 2024**

WHEREAS, John M. Podesta, is bonded by virtue of a surety bond,

NOW, THEREFORE, BE IT RESOLVED by Borough Council of the Borough of Helmetta that John M. Podesta is hereby appointed custodian of the Helmetta Petty Cash Fund; and

BE IT FURTHER RESOLVED that two copies of this Resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 20, 2024.



MELISSA HALLERMAN
Municipal Clerk

RESOLUTION
#2024-72

APPOINTMENT OF PURCHASING/BUYER

I, Christopher Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council do hereby appoint

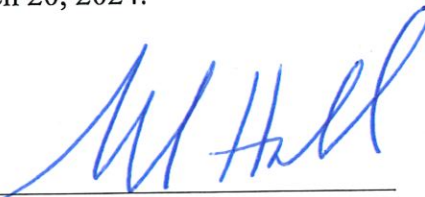
JOHN M. PODESTA

as PURCHASING/BUYER for the Borough of Helmetta for a term to expire 12/31/24.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 20, 2024.



MELISSA HALLERMAN
Municipal Clerk

RESOLUTION

#2024-73

TEMPORARY EMERGENCY APPROPRIATION #2

WHEREAS, an emergency condition has arisen in the 2024 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2024 pursuant to the provisions of N.J.S.A 40A:4-20 (Chapter 96,P.L. 1951 as amended) including this resolution totals \$443,094.00 (four hundred four-three thousand ninety-four dollars) and;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with N.J.S.A 40A:4-20:1 An Emergency Temporary Appropriation be and the same is hereby made for:

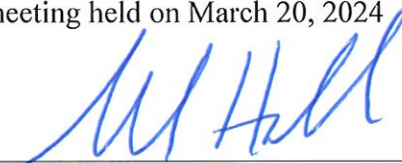
CURRENT FUND		
4-01-20-708-010	Tax Collection S&W	\$3,000.00
4-01-20-708-021	Revenue Admin Tax Coll OE	(\$5,000.00)
4-01-20-710-010	Tax Assessor S&W	\$3,000.00
4-01-20-710-020	Tax Assessor OE	\$2,000.00
4-01-22-725-010	Code Enforcement S&W	\$2,000.00
4-01-22-725-010	Code Enforcement OE	\$1,000.00
4-01-23-733-020	Health Insurance Employee	\$10,600.00
4-01-25-752-020	Fire Prevention Bureau OE	(\$1,600.00)
4-01-26-315-020	Vehicle Maintenance OE-DPW	\$6,000.00
4-01-26-765-010	Streets & Roads S&W	\$25,000.00
4-01-26-765-020	Streets & Roads OE	\$6,000.00
4-01-26-771-010	Recycling S&W	(\$2,000.00)
4-01-26-772-020	Buildings & Grounds OE	\$13,000.00
4-01-27-788-010	Animal Control S&W	\$1,000.00
4-01-28-796-020	Parks OE	\$2,000.00
4-01-31-825-020	Electricity	\$6,000.00
4-01-31-826-020	Street Lighting	\$5,000.00
4-01-31-827-020	Telephone Costs	\$4,000.00
4-01-31-829-020	Natural Gas	\$6,000.00

4-01-31-833-020	Gasoline	\$2,000.00
4-01-32-837-020	Landfill/Disposal Solid Waste	\$18,000.00
4-01-36-844-020	PERS Contribution	\$5,238.00
4-01-42-855-010	Municipal Court S&W	\$8,000.00
Interlocal		
4-01-43-746-031	Police Service-Jamesburg	\$5,000.00
4-01-43-747-020	Spotswood EMS Services	(\$7,500.00)
TOTAL CURRENT FUND		\$133,838.00
WATER UTILITY FUND		
4-05-55-500-010	Water S&W	\$20,000.00
4-05-55-500-021	Water Operating OE	\$20,000.00
4-05-55-500-025	Purchase of Water	\$100,000.00
4-05-55-525-025	USDA Loan	\$39,256.00
TOTAL WATER UTILITY FUND		\$179,256.00
SEWER UTILITY FUND		
4-07-55-500-010	Sewer S&W	\$20,000.00
4-07-55-500-021	Sewer Operating OE	\$30,000.00
4-07-55-500-023	Monroe MUA Charges	\$80,000.00
TOTAL SEWER UTILITY FUND		\$130,000.00
GRAND TOTAL		\$443,094.00

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 20, 2024



 MELISSA HALLERMAN
 Municipal Clerk

RESOLUTION

#2024-74

STIPEND FOR PUBLIC WORKS EMPLOYEE

WHEREAS, the Public Workers Director and one of the members of the 3-person staff are temporarily incapable of performing their duties possibly adversely affecting public safety; and

WHEREAS, Chris Koenig, a member of the public works department, is capable and will be assuming additional responsibilities in their absence; and

WHEREAS, the Borough Council desires to provide a stipend (non-pensionable) of \$1,000 at this time; and

NOW, THEREFORE, BE IT RESOLVED, that the payroll clerk is authorized to make this payment in the next payroll.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski	✓		✓			
Duffy			✓			
Dzingleski			✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on March 20, 2024



MELISSA HALLERMAN
Municipal Clerk

February 2024

Municipal Clerk

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
2/2/2024	Holsten	Animal		\$58.00 Ck 171
2/5/2024	Mahoney	Animal		\$16.00 Ck 101
2/7/2024	Bodine	Animal		\$13.00 Cash
2/7/2024	Wright	Animal		\$13.00 Ck 2633
2/8/2024	Sondej	Animal		\$13.00 Ck 5034
2/8/2024	Pisaniello	Animal		\$13.00 Ck 1389
2/8/2024	Simileo	Current/Certified Copy		\$30.00 Cash
2/9/2024	Hahn-Richards	Animal		\$13.00 Ck 1005
2/20/2024	Schumacher	Animal		\$26.00 Cash
2/20/2024	Santiago	Animal		\$26.00 Ck 133
2/26/2024	Vella	Animal		\$13.00 Ck 3266
2/28/2024	McCann	Animal		\$13.00 Ck 238
2/29/2024	Bohinski	Animal		\$26.00 Ck 1595

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

Tina Mc Dermott

**TINA MCDERMOTT
TAX COLLECTOR**

MONTH OF: FEBRUARY

DATED: 3/6/2024

TAXES	2023	10,881.94
TAXES	2024	1,182,662.13
TAXES	2025	0.00

ADJUSTMENTS

2024 REVERSAL	419.39
2023 REVERSAL	2,122.90
2023 PAYMENT	(2,542.29)
	<u>0.00</u>

INTEREST 612.83

COSTS FOR TAX SALE
LIEN REDEMPTION
RECORDING FEES
DUPLICATE CERT
DUPLICATE BILL
TAX SALE PREMIUMS

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	0.00	(38,011.10)	(38,011.10) Kaplan
2023	0.00	75,935.31	75,935.31
2024	(1,894.40)	1,586,747.96	1,584,853.56
			<u>1,622,777.77</u>

TOTAL 1,194,156.90

TAX COLLECTORS TRUST

Ledger Bal

PRIOR BALANCE

99,588.61 12/31/2023

<u>DATE</u>	<u>CK#</u>	<u>SOURCE</u>	<u>DEBITS</u>	<u>CREDITS</u>
1/10/2024	1424	VOID		
1/10/2024	1425	CORE LOGIC	1,988.60	Cleared at bank
1/16/2024	1426	VOID		
1/30/2024		Interest paid		3.59 Cleared at bank
		NEW ACCOUNT		
1/16/2024	1001	PRO CAP 8	5,336.12	
2/15/2024	1002	PRO CAP 8	2,093.78	
			<u>9,422.09</u>	3.59

Ledger Balance as of 2/29/24

90,170.11

Cannot confirm amounts with Bank as I do not have online access or receipt of New acct statements

BOROUGH OF HELMETTA
2023
 DELINQUENT TAXES AS OF:

2/29/24

		Cash Recpts	adj	
DECEMBER				<u>101,520.17</u>
<u>2023</u>				
JANUARY	101,520.17	(14,283.30)		87,236.87
FEBRUARY	87,236.87	(10,881.94)	(419.62)	75,935.31
MARCH	75,935.31			75,935.31
APRIL	75,935.31			75,935.31
MAY	75,935.31			75,935.31
JUNE	75,935.31			75,935.31
JULY	75,935.31			75,935.31
AUGUST	75,935.31			75,935.31
SEPTEMBER	75,935.31			75,935.31
OCTOBER				0.00
NOVEMBER				
BALANCE				<u>\$ 75,935.31</u>